



## **Northern Ireland Network Coordinator**

Community Resources Network Ireland (CRNI) is recruiting for a Northern Ireland Network Coordinator to help us set up a reuse and repair network pilot for Northern Ireland. The pilot, funded by the Department of Agriculture, Environment and Rural Affairs (DAERA), will build on our recent feasibility study. The coordinator will establish a Northern Ireland membership base and tailored member offerings, engage with key stakeholders and develop key policy recommendations. The temporary role will run for the period of nine months from the beginning of July 2020 to the end of March 2021.

Reporting to the CRNI Executive, the successful candidate's duties will include but not be limited to the following:

### **Pilot Network Development**

- Establish member offerings in consultation with sector stakeholders
- Analyze the qualitative and quantitative value of the network
- Establish membership base
- Conduct ongoing sector research and sector mapping
- Prepare pilot project reports and communications
- Track progress and ensure delivery of project milestones
- Coordinate project update meetings with funder and key stakeholders

### **Network membership activities**

- Manage member recruitment and retention
- Coordinate all activities, supports, collaborations and programs associated with the network
- Coordinate network meetings and events
- Liaise with network members re. collection of performance indicator data and the promotion of good practice

### **Policy and advocacy**

- Advocate to advance prevention, reuse, repair and the circular economy in Northern Ireland
- Prepare policy recommendations on behalf of the network in consultation with members
- Represent the network at a national and local authority level
- Other duties related to the development and management of the network

### **Communications**

- Manage network internal and external communications
- Develop communications plan and budget
- Coordinate media relations and represent the network with the media
- Utilize social media and digital marketing to promote network and members
- Network with sector organisations and other key stakeholders

The successful applicant must be able to work on their own initiative and with limited supervision, liaise with different stakeholders on behalf of the network and ensure deadlines are met.

**Essential Criteria:**

- Relevant environmental or related third level (degree) qualification
- Minimum three years professional experience
- Marketing and communications experience
- Knowledge of current national and EU environmental legislation
- Understanding of community sector and social enterprise
- Excellent relationship management, networking and communications skills (written, verbal, presentation)

**Desirable:**

- Experience in similar role
- Event management skills
- Advanced IT skills (social media & website content management)
- Knowledge and understanding of the reuse sector in Northern Ireland

To apply please send CV and cover letter by email to [info@cni.ie](mailto:info@cni.ie)

The closing date for applications is **19<sup>th</sup> June 2020**.

**Interviews will be held in week of 22<sup>nd</sup> June 2020** (subject to availability)

CRNI welcomes diversity in the workplace and promotes equal opportunities.

Salary:	€28,000 Please be advised note the network coordinator will be paid in Euro and will require an Irish PPS number.
Duration	Nine months to end 31 March 2021, with a potential to extend subject to funding
Location	Based in Northern Ireland with national travel required, following Northern Ireland Executive and Department of Health restrictions. Initially working from home with a possibility of securing an office desk space at a later date.